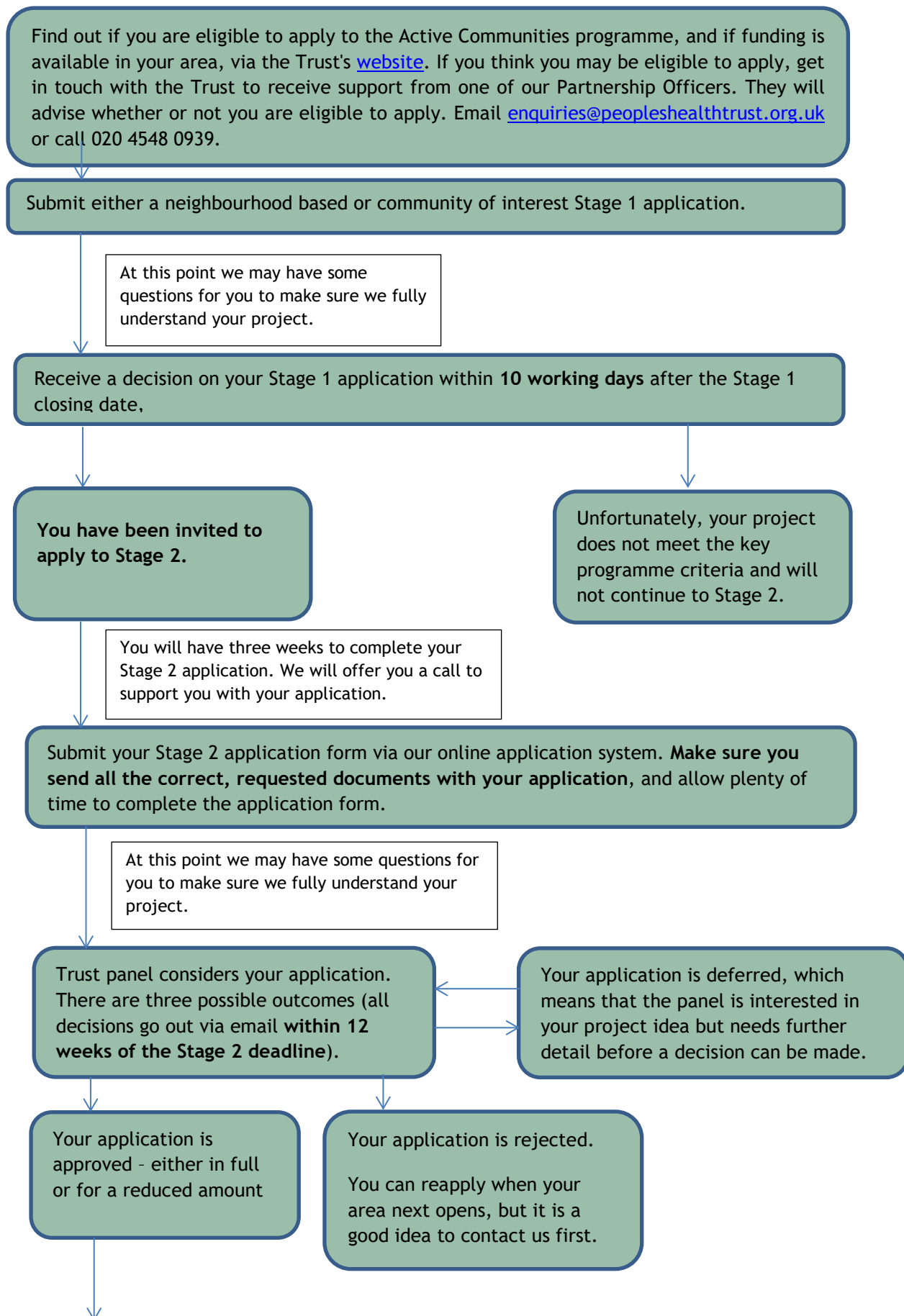




The Active Communities journey

From application to end of grant



You will receive a grant offer email which asks you to submit the following within four weeks:

- A signed grant offer letter
- Documentation to verify your bank account details
- Responses to your terms of grant (which can be found in your offer letter)

Your Partnership Officer will review all of the information you have returned. There may be a few more questions at this point. Once everything has been signed off (and your project start date is near) you will receive the first payment of your grant. Your project can now commence!

We will offer you training and support opportunities through our capacity building programme throughout the duration of your grant. We are currently reviewing our network offer for funded partners and will invite you to join our network. This is great opportunity to share practice, for peer support and to talk about working together to tackle health inequalities.

You will usually need to complete a monitoring report via the online system every six months. The reports will ask you about your outcomes, delivery, spend, fundable neighbourhoods, project branding, and feedback for us. Sometimes we might ask for an update in-between the six-monthly reports.

We may visit you to carry out a Monitoring Visit or Compliance Visit.

You may find that elements of your project need to change over the course of your funding. Stay in touch and let us know if any parts of your project need to change.

Submit an End of Funding report at the end of your project.

If you have received significant capital assets through your grant, we will continue to monitor this beyond the end of the project.

Promotion
of your
grant
(ongoing)